

Rural Health Network Development Planning Program (Network Planning Program)

Partnership Meeting

**Health Resources and Services Administration (HRSA)
Federal Office of Rural Health Policy (FORHP)
Community-Based Division (CBD)**

February 26th and 27th, 2019



Fiscal Year (FY) 2018-2019 Rural Health Network Development Planning Program Cohort



Welcome to the Partnership Meeting!

Agenda Overview

- Day 1
- Day 2



A Few Notes

- I. Leave with at least one email
- II. Thank you for traveling
- III. Thank you to CRL Consulting & NCHN
- IV. Please meet your project officer
- V. Seating arrangements



Housekeeping Items

- I. Wi-fi
- II. Restrooms
- III. Lunch on site
- IV. Leaving the building
- V. Breakouts (Table #s)
- VI. Baggage on 2nd Day



30 Second Introductions!

1. Name
2. City, State
3. Role on the Network Planning Grant
4. Organization Name and/or Network Name
5. Read and Answer Pre-assigned Question



Your team is here for you!

Network Planning Team



HRSA FORHP Program Coordinator (PC)

Jillian Causey
(Sara Afayee)

HRSA FORHP Project Officers (PO)

Sara Afayee
Jillian Causey
Krista Mastel
Alexa Ofori
Cassandra (Cassie) Phillips
Robyn Williams

HRSA Grants Management Specialist (GMS)

Benoit (Ben) Mirindi
Adejumoke (Busola) Oladele
Ann Maples
Kelichia Wellons
Ardena Githara

CRL Consulting (TA Provider/Contractor)

Eric Baumgartner
Lynne Kernaghan
Catherine Liemohn
Beverly Tyler
Karen Wakeford

NCHN (TA Provider/Contractor)

Rebecca Davis
Joann Ort



How Do the Roles of the Network Planning Program Team Work?

Grant Recipient (You!)

- Responsible for achieving project goals and activities
- Ensure programmatic and grant compliance
- Manage federal funds

Program Coordinator (PC)

- Responsible for overall coordination of FORHP Network Planning Program grant administration.
- Works with grantees, GMS, PO team and TA teams.

Project Officer (PO)

- Responsible for monitoring grantee's project/progress
- Primary HRSA program of point of contact
- Assist with programmatic issues

Grants Management Specialist (GMS)

- Business management and financial point of contact
- Assists grantees with budgetary or financial related to your grant
- Works as team with POs and PC

Technical Assistance (TA) Provider

- CRL Consulting - Each grantee will have an assigned TA Provider point of contact that works with your PO and PC. This is offered through an FORHP contract to the grantees, at no additional cost to the grantee.



Health Resources and Services Administration & Federal Office of Rural Health Policy Overview

(HRSA/FORHP)

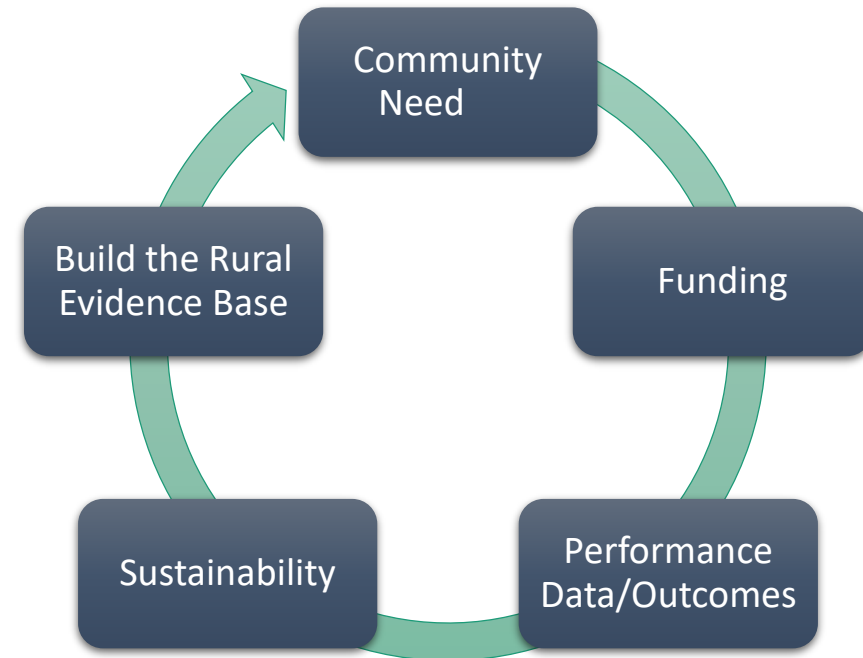


Federal Office of Rural Health Policy

U.S. Department of Health and Human Services

- 330a of Public Health Service Act (PHS)
 - Rural Health Outreach Services
 - Rural Health Network Development
 - **Rural Network Development Planning**
 - Small Healthcare Provider Quality Improvement
 - Delta States Network
 - Rural Network Allied Health Training
 - Rural Health Care Coordination Network Partnership
 - Rural Benefits Counseling
- Black Lung Clinics Program & Black Lung Center of Excellence
- Radiation Exposure Screening Education
- Rural Access Emergency Devices
- Public Access to Defibrillation Demonstration Projects

Community Based Programs



2018 Program Overview & Updates

Rural Health Network Development Planning Program



Where We Are Going...

What's New for the Network Planning Program for 2018?

2018

- *Focus Area(s)*
- The intent of the Network Planning program is to allow applicants the flexibility to determine their unique community needs and focus area(s), based on historical health care context, expertise, and relevant data sources in the community.
- Furthermore, the program creates an opportunity to address the clinical priorities of **mental health, substance abuse/opioid, and childhood obesity.**

Network Planning Program

Funding Authorization

- This program is authorized by Section 330A(f) of the Public Health Service Act, 42 U.S.C. 254c(f), as amended, to expand delivery of health care services in rural areas through the planning of integrated health care networks in rural areas.



Network Planning Program

Purpose

With a Purpose to...

assist in the development of an integrated health care network, specifically for entities that do not have a history of formal collaborative efforts.

The program will support 1 year of planning with the primary goal of helping networks **create a foundation** for their infrastructure and focusing member efforts to address important regional or local community health needs.



Public Health Service Act, Title III, Section 330 A (g) (42 U.S.C. 254c (g)), as amended. ; P.L. 114-53



Network Planning Program

Objectives

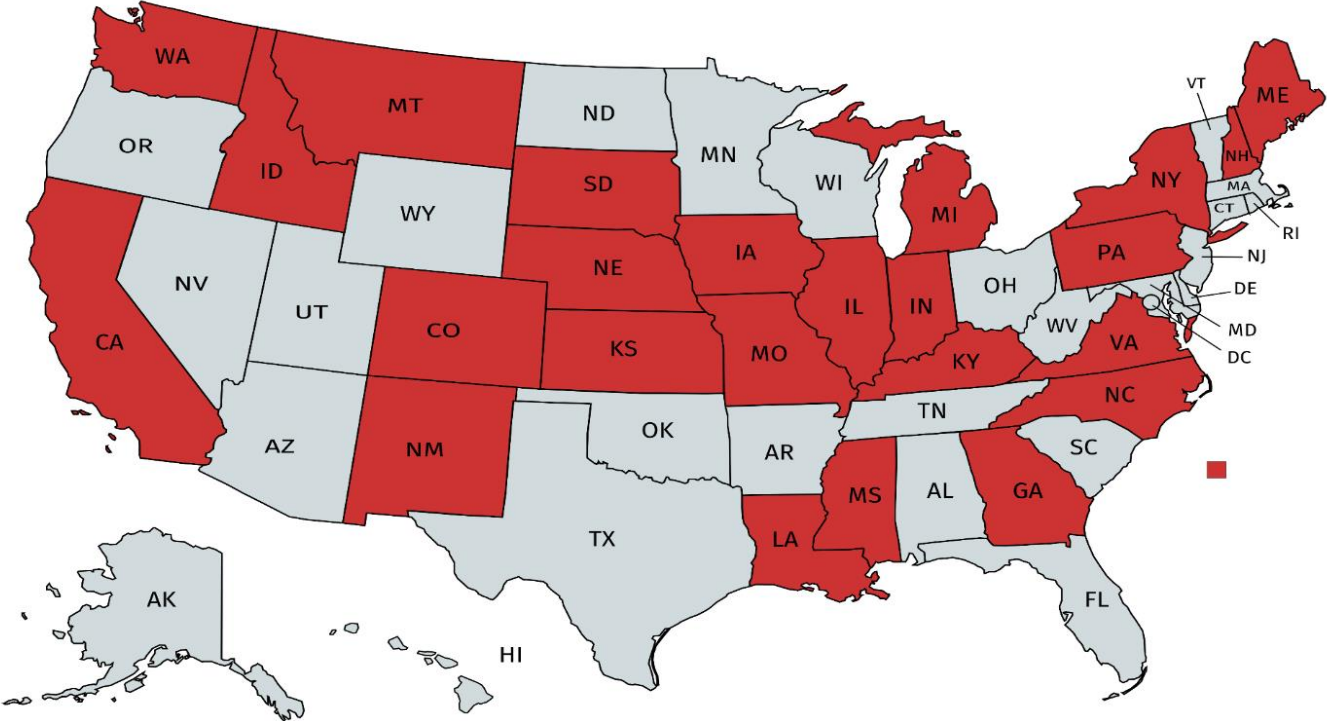
Through a Program **Objectives** which aims to...

- (i) achieve efficiencies;
- (ii) expand access to, coordinate, and improve the quality of essential health care services; and
- (iii) strengthen the rural health care system as a whole.



HRSA-18-034 Funding Opportunity Announcement, pg.1

Network Planning Overview

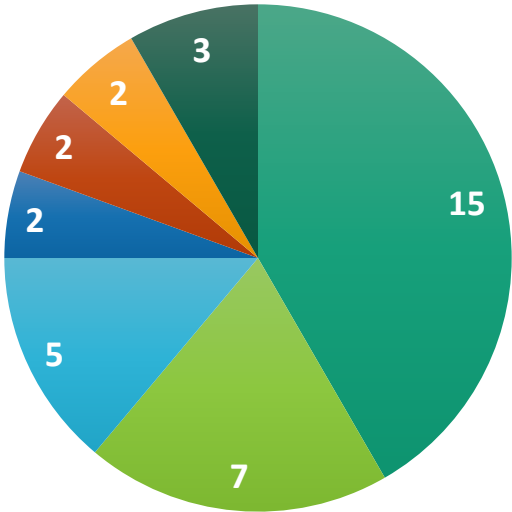


Awardees:
July Cohort
24 awardees
August Cohort
12 awardees
36 total across 24 states

Created with mapchart.net ©

Network Planning Overview

Fiscal Year 2018



- Behavioral Health
- Network Organization /Network Infrastructure Development
- Childhood Obesity
- Integrated Health Services
- Care Coordination
- Workforce Development
- Other

Primary Focus Areas:

- Substance Abuse/ Addiction – Opioid – 8
- Network Organization/Infrastructure Development – 7
- Obesity – Childhood – 5
- Behavioral Health (Both Mental Illness and Substance Abuse) – 4
- Mental Illness/ Mental Health Services – 3
- Integrated Health Services – 2
- Care Coordination – 2
- Workforce Development – 2
- Oral Health – 1
- Emergency Medical Services – 1
- Reimbursement for Health Services – 1



Network Planning Overview

Fiscal Year 2018

Secondary Focus Areas:

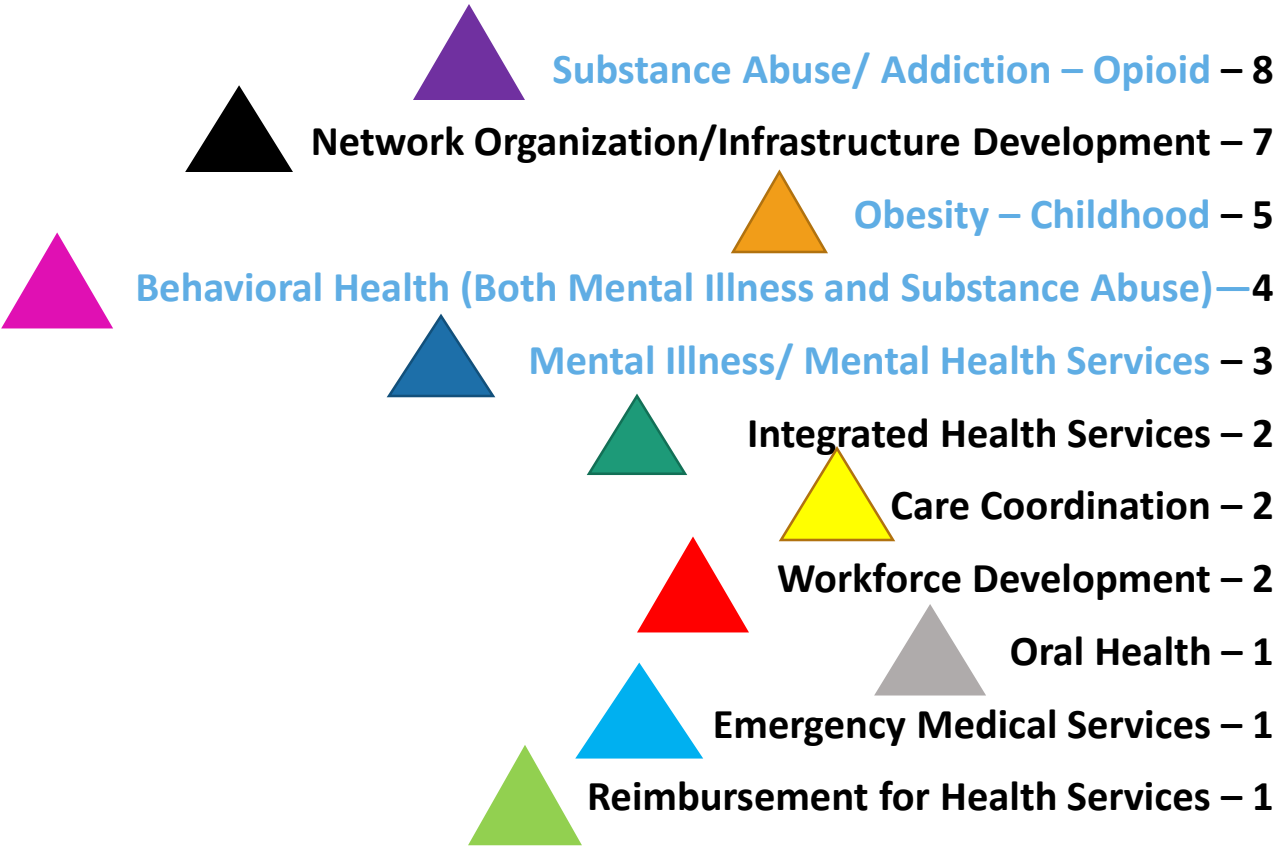
- Care Transitions
- Chronic Disease Management – Diabetes
- Chronic Disease Management – Other
- Health Information Technology
- Health Education
- Obesity – Adult
- Substance Abuse/Addiction – Other than Opioid
- Health Education
- Pharmacy
- Hospital Closure/Alleviating Loss of Services



Network Planning Overview

Key for Presentations

Primary Focus Areas:



Program Requirements

Network Planning Program



Cycle of Planning Activities

1st Quarter

Setting the State

- Establish grant procedures and processes
- Establish roles and responsibilities for staff and Board
- Review network structure
- Review programs and activities
- Orient to Sustainable Network Model

2nd Quarter

Strengthening Your Network Organization

- Strengthen network infrastructure
- Prepare for program development
- Build staff and board capacity

3rd Quarter

Acting as a Network

- Practice adaptive approaches
- Engage in early program action
- Prepare for strategic planning

4th Quarter

Institutionalizing Your Practice

- Strategic plan development
- Advance early program implementation
- Commitments for sustaining your network

2018-2019 DELIVERABLES SCHEDULE

<h2>August</h2> <p>2018 (Q1)</p>	<h2>February</h2> <p>2019 (Q3)</p>	<h2>March</h2> <p>2019 (Q3)</p>	<h2>April</h2> <p>2019 (Q4)</p>	<h2>May</h2> <p>2019 (Q4)</p>	<h2>June</h2> <p>2019 (Q4)</p>	<h2>July</h2> <p>2019 (Post)</p>	<h2>Sept</h2> <p>2019 (Post)</p>
<p>August 24</p>	<p>February 15</p>	<p>March 15</p>	<p>April 19</p>	<p>May 17</p>	<p>June 7</p>	<p>July 1 to July 31</p>	<p>90 days post grant</p>
<p>Deliverable: Grantee Directory A compilation of 2018 grantees to serve as a reference guide</p> <p>Template: Grantee Directory Template</p> <p>Preview: Template with instructions available July 24, 2018</p> <p>Submit To: TA Coach via email by August 24, 2018</p>	<p>Deliverable: External Environmental Scan A scan of trends that impact the relevance and sustainability of your Network.</p> <p>Template: External Environmental Scan Template</p> <p>Preview: External Environmental Scan Template with instructional video November 13, 2018</p> <p>Submit To: Your TA Coach via email by February 15, 2019</p>	<p>Deliverable: Network Statement A short narrative that describes the underlying reasons for, and aspirations of, your network.</p> <p>Template: Make A Statement Tip Sheet</p> <p>Preview: Make A Statement web blast January 16, 2019</p> <p>Submit To: Your TA Coach via email by March 15, 2019</p>	<p>Deliverable: Network Organizational Assessment An assessment of your Network's capacity to address adaptive challenges and execute high-leverage, short-term strategies</p> <p>Template: Network Organizational Assessment Template</p> <p>Preview: Template with instructional video December 11, 2018</p> <p>Submit To: Electronic Handbook (EHB) by April 19, 2019</p>	<p>Deliverable: Sourcebook A compilation that relays to the public the accomplishments of the grantees and includes your Network Statement</p> <p>Template: Sourcebook Template</p> <p>Preview: Template with instructions March 12, 2019</p> <p>Submit To: TA Coach via email by May 17, 2019</p>	<p>Deliverable: Strategic Plan Documentation of the strategic choices that will guide your work, includes your Network Statement and summaries of the External Environmental Scan and Organizational Assessment</p> <p>Template: Strategic Plan</p> <p>Preview: Strategic Plan Template with instructions January 15, 2019</p> <p>Submit To: Electronic Handbook (EHB) by June 7, 2019</p>	<p>Deliverable: Performance Improvement Measurement System (PIMS) Report An electronic submission that captures quantitative outcomes of your Network Planning grant</p> <p>Template: External system used to input data (no template)</p> <p>Preview: Review during February 20, 2019 webinar</p> <p>Submit To: Electronic Handbook (EHB) open for 30 days July 1-31, 2019</p>	<p>Deliverable: Final Programmatic Report A narrative that captures grantee responses about the results of their grant funding, sustainability efforts and recommendations to FORHP</p> <p>Template: Provided by FORHP Program Coordinator on February 20, 2019</p> <p>Preview: Review during February 20, 2019 webinar</p> <p>Submit To: Electronic Handbook (EHB)</p>

2018-2019 DELIVERABLES SCHEDULE

August

2018 (Q1)

October 5

Deliverable:
Grantee Directory
A compilation of 2018 grantees to serve as a reference guide

Template:
Grantee Directory Template

Preview:
Template with instructions available
July 24, 2018

Submit To:
TA Coach via email by August 24, 2018

February

2019 (Q3)

February 15

Deliverable:
External Environmental Scan
A scan of trends that impact the relevance and sustainability of your Network.

Template:
External Environmental Scan Template

Preview:
External Environmental Scan Template with instructional video
November 13, 2018

Submit To:
Your Project Officer via email by February 15, 2019

March

2019 (Q3)

March 15

Deliverable:
Network Statement
A short narrative that describes the underlying reasons for, and aspirations of, your network.

Template:
Make A Statement Tip Sheet

Preview:
Make A Statement web blast
January 16, 2019

Submit To:
Your Project Officer via email by March 15, 2019

April

2019 (Q4)

April 19

Deliverable:
Network Organizational Assessment
An assessment of your Network's capacity to address adaptive challenges and execute high-leverage, short-term strategies

Template:
Network Organizational Assessment Template

Preview:
Template with instructional video
December 11, 2018

Submit To:
Electronic Handbook (EHB) by April 19, 2019

May

2019 (Q4)

May 17

Deliverable:
Sourcebook
A compilation that relays to the public the accomplishments of the grantees and includes your Network Statement

Template:
Sourcebook Template

Preview:
Template with instructions
March 12, 2019

Submit To:
TA Coach via email by May 17, 2019

June

2019 (Q4)

June 7

Deliverable:
Strategic Plan
Documentation of the strategic choices that will guide your work, includes your Network Statement and summaries of the External Environmental Scan and Organizational Assessment

Template:
Strategic Plan

Preview:
Strategic Plan Template with instructions
January 15, 2019

Submit To:
Electronic Handbook (EHB) by June 7, 2019

Aug

2019 (Post)

Aug 1 to Aug 31

Deliverable:
Performance Improvement Measurement System (PIMS) Report
An electronic submission that captures quantitative outcomes of your Network Planning grant

Template:
External system used to input data (no template)

Preview:
Review during February 20, 2019 webinar

Submit To:
Electronic Handbook (EHB) open for 30 days
August 1-31, 2019

Sept

2019 (Post)

90 days post grant

Deliverable:
Final Programmatic Report
A narrative that captures grantee responses about the results of their grant funding, sustainability efforts and recommendations to FORHP

Template:
Provided by FORHP Program Coordinator on February 20, 2019

Preview:
Review during February 20, 2019 webinar

Submit To:
Electronic Handbook (EHB)

Performance Improvement Measurement System (PIMS)

- All grantees are required to report to PIMS at the end of each budget period (*within 30 days of the project period end date*)
- PIMS Measures document will be sent out closer to the date
- PIMS reporting is completed on a PIMS form in the EHB
- PIMS reporting is available in the EHB system to complete 30 days prior to the reporting deadline
- Technical Assistance, support & more information will be provided



Federal Financial Report (FFR) Reporting Requirements

	Recipient	
	HRSA	Payment Management System (PMS) (this is your “bank”)
Who needs to complete/submit	Financial Reporting Authority (FRA)	Financial Reporting Authority (FRA)
Complete sections:	Questions 10d to 10o (bottom portion)	<ul style="list-style-type: none"> • Questions 10a to 10c
Method of Submission	Submitted through the HRSA Electronic Handbook (EHB)	<ul style="list-style-type: none"> • Submitted through PMS • For more information, please visit: http://www.dpm.psc.gov
Frequency	Annually	Quarterly
Due Date(s)	See NOA (original) Budget Period ends May – July: FFR due October 30, 2018	See http://www.dpm.psc.gov
Need help?	Contact your GMS	Contact your PMS representative



More Information on Federal Financial Report

- **Quick Reference:**

<https://www.hrsa.gov/sites/default/files/grants/manage/ffrquickreferencesheetgranteehandbook.pdf>

- **How to Submit:**

<https://www.hrsa.gov/sites/default/files/grants/manage/technicalassistance/federalfinancialreport/ffrppt112111.pdf>



What is a No Cost Extensions (NCE) or an Extension Without Funds?

- A recipient may perform a one time no cost extension of the budget and project period end dates up to 12 months.
- No additional funds will be awarded for an extension.
- If the extension is approved, HRSA will issue a revised Notice of Award (NOA). All terms and conditions of the award apply during the extended period.
- No additional funds are required to be obligated by the awarding agency, there will be no change to the project scope or objectives.
- One of the following **must** apply:
 - Additional time beyond the established expiration date is required
 - Continuity of Federal award support is required while a competing continuation application is under review
 - The extension is necessary to complete the original approved aims of the project.
- “The OPDIV will not approve any extension request if the primary purpose of the proposed extension is to permit the use of unobligated balances of funds.”
 - (Taken from: <https://www.hrsa.gov/sites/default/files/grants/hhsgrantspolicy.pdf>)



Opioid Misuse Community Assessment Tool

- This tool allows researchers, policymakers, journalists, and the general public to create county-level maps illustrating the relationship between community and population demographics and fatal drug overdoses—including opioids—in the United States. Insights derived from this tool can be used to target resources and interventions, and inform media coverage related to overdose deaths in the U.S
- **Three main data sources were accessed in the development of this tool:**
 1. CDC National Center for Health Statistics (NCHS) National Vital Statistics System (NVSS) Multiple Cause of Death File
 2. U.S. Census Bureau, American Community Survey
 3. Bureau of Labor Statistics Quarterly Census of Employment and Wages
- <https://opioidmisusetool.norc.org/>



Rural Health Information (RHI) Hub

Toolkits– including Aging in Place, Care Coordination, Community Health Worker, Diabetes Prevention, Health Promotion, Mental Health, HIV/AIDS Prevention and Treatment, Food Access, Health Networks and Coalitions, Oral Health, Services Integration (many more)

- <https://www.ruralhealthinfo.org/toolkits>

Rural Funding– including what’s new in funding in the last 30 days

- <https://www.ruralhealthinfo.org/funding>

Free Technical Assistance-- Need help finding information? RHHub can provide free assistance customized to your needs

- 1-800-270-1898
info@ruralhealthinfo.org



Telehealth Resource Center (TRCs)

Telehealth Resource Centers (TRCs) have been established to provide assistance, education and information to organizations and individuals who are actively providing or interested in providing health care at a distance.

- The assistance is generally free of charge.
- <https://www.telehealthresourcecenter.org/who-your-trc/>

Fact Sheets on Telehealth– including ‘What is Telehealth,’ ‘15 Key Steps for Creating a Business Proposal to Implement Telemedicine,’ ‘Telehealth 101’ ‘HIPAA and Telehealth,’ ‘Funding Sources for Telehealth,’ ‘Telehealth Reimbursement,’ ‘mHealth & the FDA’

- <https://www.telehealthresourcecenter.org/fact-sheets/>



Rural Research Gateway

The Rural Health Research Gateway provides easy and timely access to research conducted by the Rural Health Research Centers, funded by FORHP/HRSA

Recent publications include:

- *Do Hospital Closures Affect Patient Time in an Ambulance?*
 - *Rural Health Recap: Quality of Care in Rural Hospitals*
 - *Assessing the Unintended Consequences of Health Policy on Rural Populations and Places*
 - *New Articles Published on Telehealth, Opioids, Quality of Care, and Expenditures in the Last Six Months of Life*
 - *The Rural Hospital and Health Systems Affiliation Landscape*
- <https://www.ruralhealthresearch.org>



Acknowledging HRSA Funds

- As a health and achieve health equity through access to quality services, a skilled health workforce and innovative programs.”
- It is a requirement and the responsibility of grant and cooperative agreement recipients to acknowledge HRSA when describing projects or programs funded in whole or in part with HRSA funds.
- This can include: toolkits, resource guides, websites, visual presentations, press releases and other public statements
- <https://www.hrsa.gov/grants/manage/acknowledge-hrsa-funding>



Listservs to Join

- Rural Monitor (RHI Hub)
- Rural Health Research Gateway Alerts- <https://www.ruralhealthresearch.org/alerts>
- FORHP Weekly Announcements



Meeting Expectations

What do you hope to get out of this Partnership Meeting?

