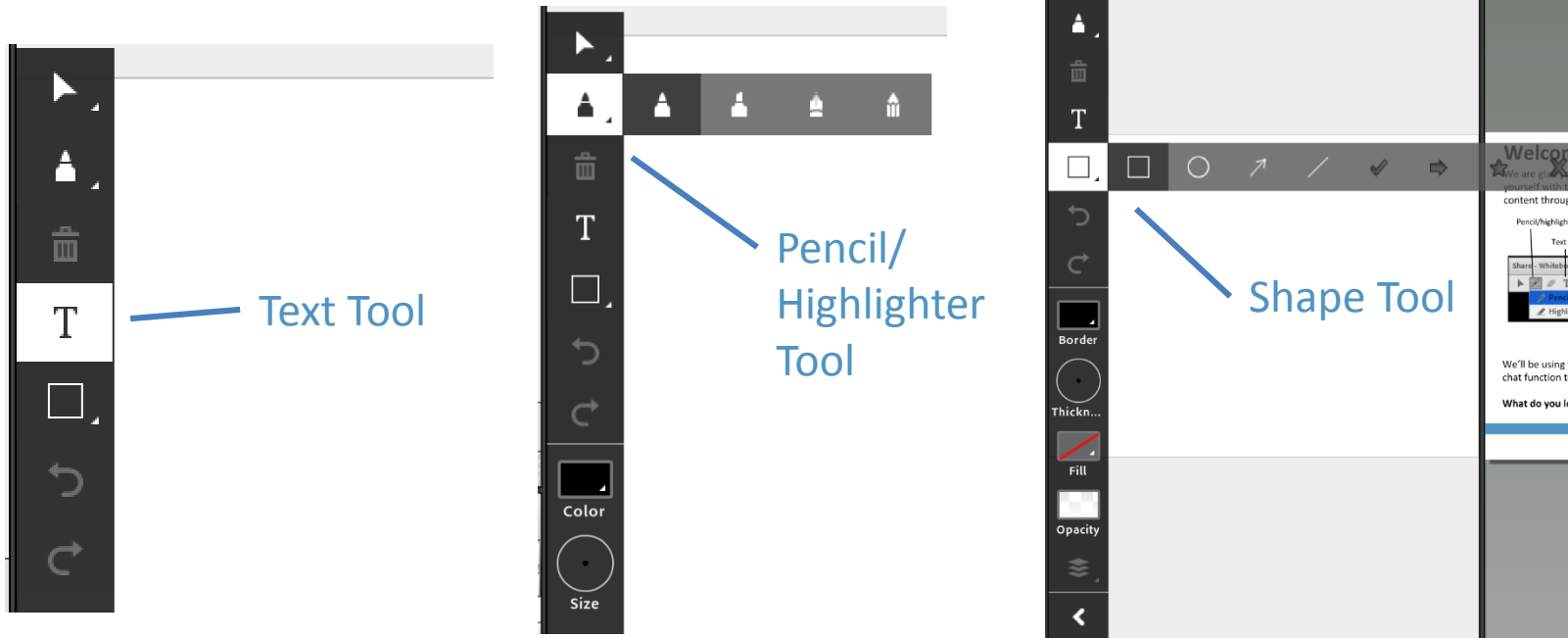


Welcome!

We are glad you are here! Before we begin, please take a few moments to familiarize yourself with the annotation tools shown below. We'll use them to engage with the content throughout the session!



We'll be using the chat pod quite a bit as well! Just for fun (and to practice), **use the chat function** to let us all know your response to the question below.

>> **What is most exciting about the year ahead for you?**

Rural Health Network Development Planning Program (Network Planning)

Welcome Webinar & Kickoff Call

**Health Resources and Services Administration (HRSA)
Federal Office of Rural Health Policy (FORHP)
Community-Based Division (CBD)**

July 19, 2018



Agenda Overview

- I. Welcome & Introductions
- II. HRSA / FORHP Overview
- III. FY18 Program Cohort
- IV. Program Overview & Updates
- V. Program Requirements
- VI. Grant Management & Requirements
- VII. Technical Assistance
- VIII. Resources
- IX. Q&A



Welcome FY17 Network Planning Program Grantees

Meet Your Network Planning Program Team



HRSA FORHP Program Coordinator (PC)

Sara Afayee

HRSA FORHP Project Officers (PO)

Sara Afayee

Krista Mastel

Alexa Ofori

Cassandra (Cassie) Phillips

CRL Consulting (TA Provider/Contractor)

Catherine Liemohn

Beverly Tyler

Eric Baumgartner

Lynne Kernaghan

Karen Wakeford

HRSA Grants Management Specialist (GMS)

Benoit (Ben) Mirindi

Adejumoke (Busola) Oladele

Ann Maples

Kelichia Wellons

Ardena Githara



How Do the Roles of the Network Planning Program Team Work?

Grant Recipient (You!)

- Responsible for achieving project goals and activities
- Ensure programmatic and grant compliance
- Manage federal funds

Program Coordinator (PC)

- Responsible for overall coordination of FORHP Network Planning Program grant administration.
- Works with grantees, GMS, PO team and TA teams.

Project Officer (PO)

- Responsible for monitoring grantee's project/progress
- Primary HRSA program of point of contact
- Assist with programmatic issues

Grants Management Specialist (GMS)

- Business management and financial point of contact
- Assists grantees with budgetary or financial related to your grant
- Works as team with POs and PC

Technical Assistance (TA) Provider

- CRL Consulting - Each grantee will have an assigned TA Provider point of contact that works with your PO and PC. This is offered through an FORHP contract to the grantees, at no additional cost to the grantee.



Health Resources and Services Administration & Federal Office of Rural Health Policy Overview

(HRSA/FORHP)



Health Resources and Services Administration

U.S. Department of Health and Human Services

Agency Goals



**Increase
Access to
Quality
Health Care
and Services**



**Strengthen
the Health
Workforce**



**Build Healthy
Communities**



**Improve
Health Equity**



**Strengthen
Program
Operations**



Federal Office of Rural Health Policy

U.S. Department of Health and Human Services

Quick Background

- Part of HRSA & DHHS
- “Voice for Rural”
- Policy and Research Role
- Review HHS Regulations
- Administer Grant Programs
- Technical Assistance



▪ Mission

Collaborate with rural communities and partners to support programs and shape policy that will improve health in rural America.

Federal Office of Rural Health Policy

U.S. Department of Health and Human Services

Office Structure



Policy & Research



Community Based Programs



Hospital State Programs



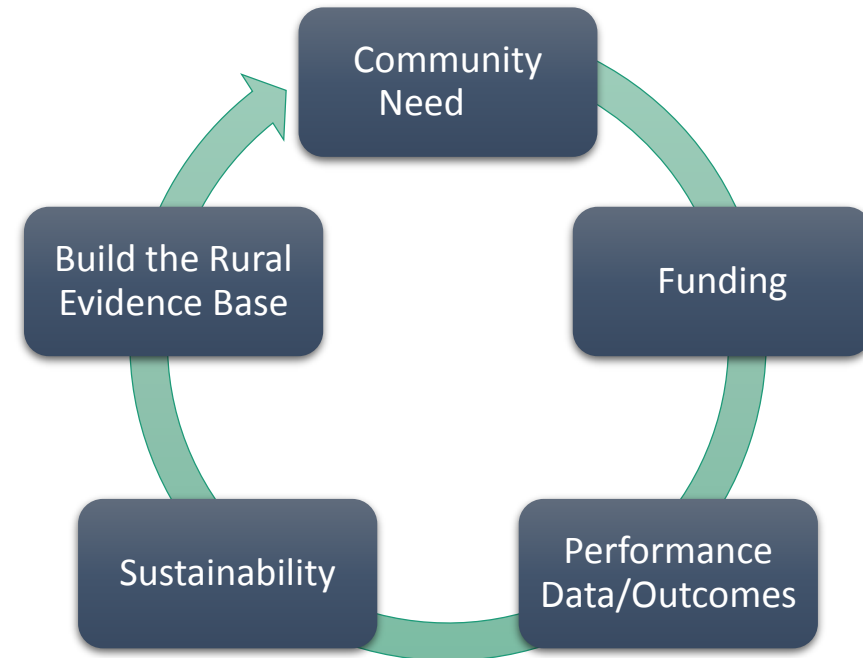
Telehealth Programs

Federal Office of Rural Health Policy

U.S. Department of Health and Human Services

- 330a of Public Health Service Act (PHS)
 - Rural Health Outreach Services
 - Rural Health Network Development
 - **Rural Network Development Planning**
 - Small Healthcare Provider Quality Improvement
 - Delta States Network
 - Rural Network Allied Health Training
 - Rural Health Care Coordination Network Partnership
 - Rural Benefits Counseling
- Black Lung Clinics Program & Black Lung Center of Excellence
- Radiation Exposure Screening Education
- Rural Access Emergency Devices
- Public Access to Defibrillation Demonstration Projects

Community Based Programs



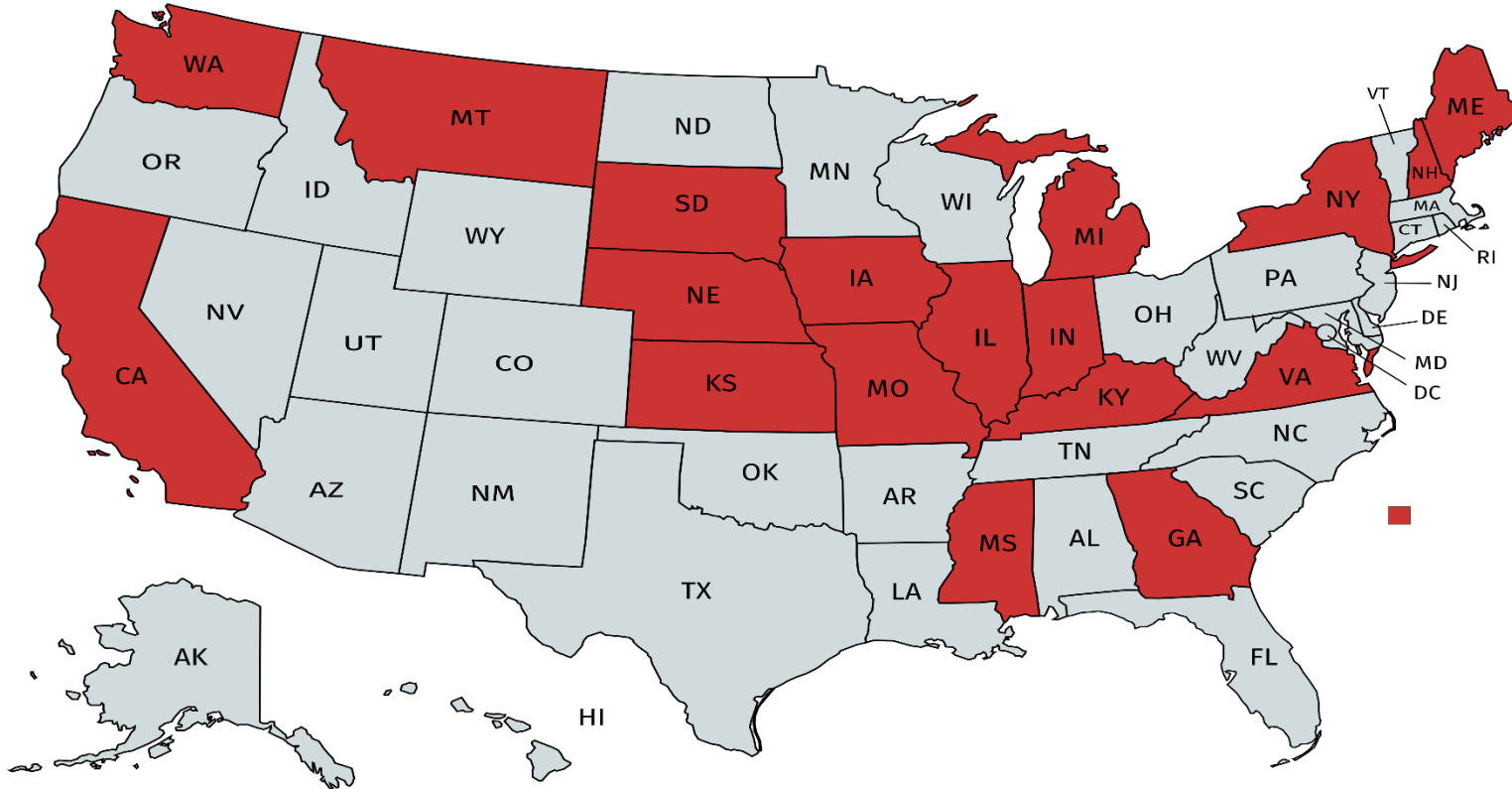
FY18 Rural Health Network Development Planning Program Cohort



Congratulation Award Recipients!

Rural Health Network Development Planning Program

FY18 Cohort Representation – July 1st Cohort



- 24 Awards
- 18 States

Created with mapchart.net ©

2018 Program Overview & Updates

Rural Health Network Development Planning Program



Where We Are Going...

What's New for the Network Planning Program for 2018?

2018

- *Focus Area(s)*
- The intent of the Network Planning program is to allow applicants the flexibility to determine their unique community needs and focus area(s), based on historical health care context, expertise, and relevant data sources in the community.
- Furthermore, the program creates an opportunity to address the clinical priorities of **mental health, substance abuse/opioid, and childhood obesity.**

Network Planning Program

Funding Authorization

- This program is authorized by Section 330A(f) of the Public Health Service Act, 42 U.S.C. 254c(f), as amended, to expand delivery of health care services in rural areas through the planning of integrated health care networks in rural areas.



Network Planning Program

Purpose

With a Purpose to...

assist in the development of an integrated health care network, specifically for entities that do not have a history of formal collaborative efforts.

The program will support 1 year of planning with the primary goal of helping networks **create a foundation** for their infrastructure and focusing member efforts to address important regional or local community health needs.



Network Planning Program

Objectives

Through a Program **Objectives** which aims to...

- (i) achieve efficiencies;
- (ii) expand access to, coordinate, and improve the quality of essential health care services; and
- (iii) strengthen the rural health care system as a whole.



HRSA-18-034 Funding Opportunity Announcement, pg.1

Program Requirements

Network Planning Program



Program Requirements (From the Notice of Funding Opportunity (NOFO))

- **Required Staffing (page 17 of NOFO):**

- Project Director * (25% level of effort on this grant)

- At least 1.0 FTE of Key Staff

- **Deliverables**

- Grantee Directory, Source Book

- Strategic Plan

- Network Organizational Assessment

- Performance Improvement Management System (PIMS)

- Final Programmatic Report

- **Funding restrictions (page 24 of NOFO):**

- Funds under this announcement may not be used for the following purposes:

- To build or acquire real property
 - For construction

- The purpose of this grant is **to fund planning activities**, applications that propose to use grant funds to pay for the direct provision of clinical health services will be deemed unresponsive.



Performance Improvement Measurement System (PIMS)

- All grantees are required to report to PIMS at the end of each budget period
- PIMS Measures document is available for download in this webinar
- PIMS reporting is completed on a PIMS form in the EHB
- PIMS reporting is available in the EHB system to complete 30 days prior to the reporting deadline
- Support & more information will be provided



HRSA Electronic Handbook (EHB)

EHB is an online program file – contains all information and submissions related to your program.

HRSA EHB Roles for Your Grant

- Project Director (Point of Contact) --*Ensure all key staff info is correct*
- Financial Reporting Administrator (FRA) **will only have access to financial reporting*
- Other

Grant Access & Registration FAQs:

<https://help.hrsa.gov/display/public/EHBSKBFG/Grants+Access+and+Registration+FAQs>

REMEMBER:

Add this grant to your EHB portfolio

Your PO does not see the same interface

Everything must go into EHB. Information and deliverables most commonly uploaded under the “submissions” and “prior approvals” tab

Need help with EHB?: Call 1-877-464-4772



Prior Approvals

- ***MUST*** be obtained for any change in the scope of your project from what was presented in your application!
 - Including, but not limited to: change of program activities, objectives, key personnel, budgetary changes, purchase of equipment
- ***Failure*** to submit a Prior Approval, and receive approval can result in cost disallowance
- Reviewed by your Project Officer and GMS for approval, disapproval, or requested changes



Common EHB Grant Actions

- **Common “Prior Approval” Authorization Requests**

- Project director change
- Budget revisions / Re-budgeting
- Carryover
- No-cost extensions
- Personnel Change
- Change in Scope

- **Submission of Reporting Requirements**

- **Submission of Federal Financial Reports**

Special Note on Prior Approval Requests

- Official approval or denial of all “prior approvals” submitted in the HRSA Electronic Handbook will be provided to the recipient by the HRSA grants management staff either through:

- 1.) Updated Notice of Award; or
- 2.) Notification of Denial

**instructions for a “change request” may also be provided addressing any corrections to satisfy request requirements*

- HRSA program staff will be consulted as appropriate but may not directly provide official approval to the recipient, as program staff approval is not binding on the awarding agency



HRSA EHB Video Tutorials

Home Page: <https://help.hrsa.gov/display/public/EHBSKBFG/Video+-+EHBs+Home+Page>

Grants:

<https://help.hrsa.gov/display/public/EHBSKBFG/Video+-+Grants+Tab>

EHB Help Topics:

<https://help.hrsa.gov/display/public/EHBSKBFG/Help+Topics>

HRSA Award Management Tutorial:

<http://www.hrsa.gov/grants/manage/awardmanagement/index.html>



Notice of Award

(NoA)

- Official document that states the terms, conditions, and amount of the award
- Signed by the Grant Management Official (GMO) who is authorized to obligate HRSA funds
- First page includes basic information about the award:
 - Date issued
 - Award/grant number
 - Project/budget period
 - Grantee/Project Director name and address
 - Budget (current/future support) and;
 - Special remarks
- Subsequent pages provide additional information including:
 - Grant policy information
 - EHB access instructions
 - Terms and conditions
 - Reporting requirements with due dates and;
 - Contact information for PO and GMS




Anatomy of a Notice of Award (NoA)

NoA sample:

<http://www.hrsa.gov/grants/manage/awardmanagement/notice/noticeofaward.pdf>



Award Number **Support Year** **CFDA number for program** **Authorizing Legislation**

1. DATE ISSUED: 06/16/2011		2. PROGRAM CFDA: 93.926 Revision #		 <p>U.S. Department of Health and Human Services HRSA Health Resources and Services Administration</p> <p>NOTICE OF GRANT AWARD AUTHORIZATION (Legislation/Regulation) Public Health Service Act, Section 751 Public Health Service Act: Title III, Part D, Section 330H ; 42 U.S.C. 254c-8</p>						
3. SUPERSEDES AWARD NOTICE dated: except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.										
4a. AWARD NO.: 5 H49[REDACTED]-03-00	4b. GRANT NO.: H49MC[REDACTED]	5. FORMER GRANT NO.:								
6. PROJECT PERIOD: FROM: 06/01/2009 THROUGH: 05/31/2014										
7. BUDGET PERIOD: FROM: 06/01/2011 THROUGH: 05/31/2012				<p>Approved Project and Budget period dates</p>						
8. TITLE OF PROJECT (OR PROGRAM): Healthy Start Initiative-Eliminating Racial/Ethnic Disparities										
9. GRANTEE NAME AND ADDRESS: [REDACTED]		10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) [REDACTED]								
<p>11. APPROVED BUDGET:(Excludes Direct Assistance)</p> <p><input checked="" type="checkbox"/> Grant Funds Only</p> <p><input type="checkbox"/> Total project costs including grant funds and all other financial participation</p>		<p>12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:</p> <p>a. Authorized Financial Assistance This Period \$750,000.00</p> <p>b. Less Unobligated Balance from Prior Budget Periods</p> <p> i. Additional Authority \$0.00</p> <p> ii. Offset \$120,655.00</p> <p>c. Unawarded Balance of Current Year's Funds \$0.00</p> <p>d. Less Cumulative Prior Awards(s) This Budget Period \$0.00</p> <p>e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION \$629,345.00</p>								
<p>a. Salaries and Wages : \$73,217.00</p> <p>b. Fringe Benefits : \$4.00</p> <p>c. Total Personnel Costs : \$119,981.00</p> <p>d. Consultant Costs : \$0.00</p> <p>e. Equipment : \$0.00</p> <p>f. Supplies : \$2,694.00</p> <p>g. Travel : \$6,840.00</p> <p>h. Construction/Alteration and Renovation : \$0.00</p> <p>i. Other : \$118,980.00</p> <p>j. Consortium/Contractual Costs : \$475,000.00</p> <p>k. Trainee Related Expenses : \$0.00</p> <p>l. Trainee Stipends : \$0.00</p> <p>m. Trainee Tuition and Fees : \$0.00</p> <p>n. Trainee Travel : \$0.00</p> <p>o. TOTAL DIRECT COSTS : \$723,495.00</p> <p>p. INDIRECT COSTS (Rate: % of S&W/TADC) : \$26,505.00</p> <p>q. TOTAL APPROVED BUDGET : \$750,000.00</p> <p> i. Less Non-Federal Share: \$0.00</p> <p> ii. Federal Share: \$750,000.00</p>		<p>13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project)</p> <table border="1"> <thead> <tr> <th>YEAR</th> <th>TOTAL COSTS</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>\$750,000.00</td> </tr> <tr> <td>05</td> <td>\$750,000.00</td> </tr> </tbody> </table>			YEAR	TOTAL COSTS	04	\$750,000.00	05	\$750,000.00
YEAR	TOTAL COSTS									
04	\$750,000.00									
05	\$750,000.00									
<p>14. APPROVED DIRECT ASSISTANCE BUDGET:(In lieu of cash)</p> <p>a. Amount of Direct Assistance \$0.00</p> <p>b. Less Unawarded Balance of Current Year's Funds \$0.00</p> <p>c. Less Cumulative Prior Awards(s) This Budget Period \$0.00</p> <p>d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$0.00</p>		<p>Future Support Year amounts</p>								

Awardee and Project Director Contact Info

Funding Information

Approved Budget by category



Instructions to access EHBs

HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NGA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NGA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants.hrsa.gov/webexternal/login.asp> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772;301-998-7373.

Terms and Conditions

Applicable terms and conditions of award

Failure to comply with the special remarks and condition(s) may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

Grant Specific Term(s)

1. It is mandatory for each project to budget for 10 person trips (Number of persons as appropriate per meeting; 3 to 4 meetings per year) to attend MCHB sponsored Healthy Start-related meetings in the Washington DC or designated locale throughout the year.
2. Healthy Start funds may not be used for entertainment costs. Trips and/or activities for Healthy Start clients must relate to both the goal of reducing infant mortality and the approved project objectives.
3. Fund raising costs are unallowable. Healthy Start funds, e.g., staff salary, contract personnel, consultants or costs for items to be sold or raffled, may not be used for fund raising activities.
4. The replacement of, or significant change in the responsibilities of senior project staff, including the project director, project manager, and chief financial officer, must have prior approval from the Grants Management Officer. The grantee must obtain prior approval from the awarding office for changes in scope, direction, type of service delivery or training, and rebudgeting of Healthy Start funds.
5. This Notice of Grant Award provides the offset of an unobligated balance in the amount of \$ [REDACTED] from the 06/01/2009 - 05/31/2010 budget period to the current budget period. Please be advised that if the final resolution of the audit determines that the unobligated balance of Federal Funds is incorrect, HRSA is not obligated to make additional Federal Funds available to cover the shortfall.



Terms and Conditions

- **Review all terms and conditions listed in your NoA**
 - Grant Specific
 - Program Specific
 - Standard
- **Submit information as indicated by grant specific terms/conditions by requested due date in EHB**
 - Look for placeholder under “Submissions” in EHB
 - If approved, a new NoA will be issued removing the term/condition



Grant Management & Requirements

HRSA GMS





Federal Financial Review

Presenters:

Ardena N. Githara, MNM

Grants Management Specialists

Office of Federal Assistance Management (OFAM)

Health Resources and Services Administration (HRSA)



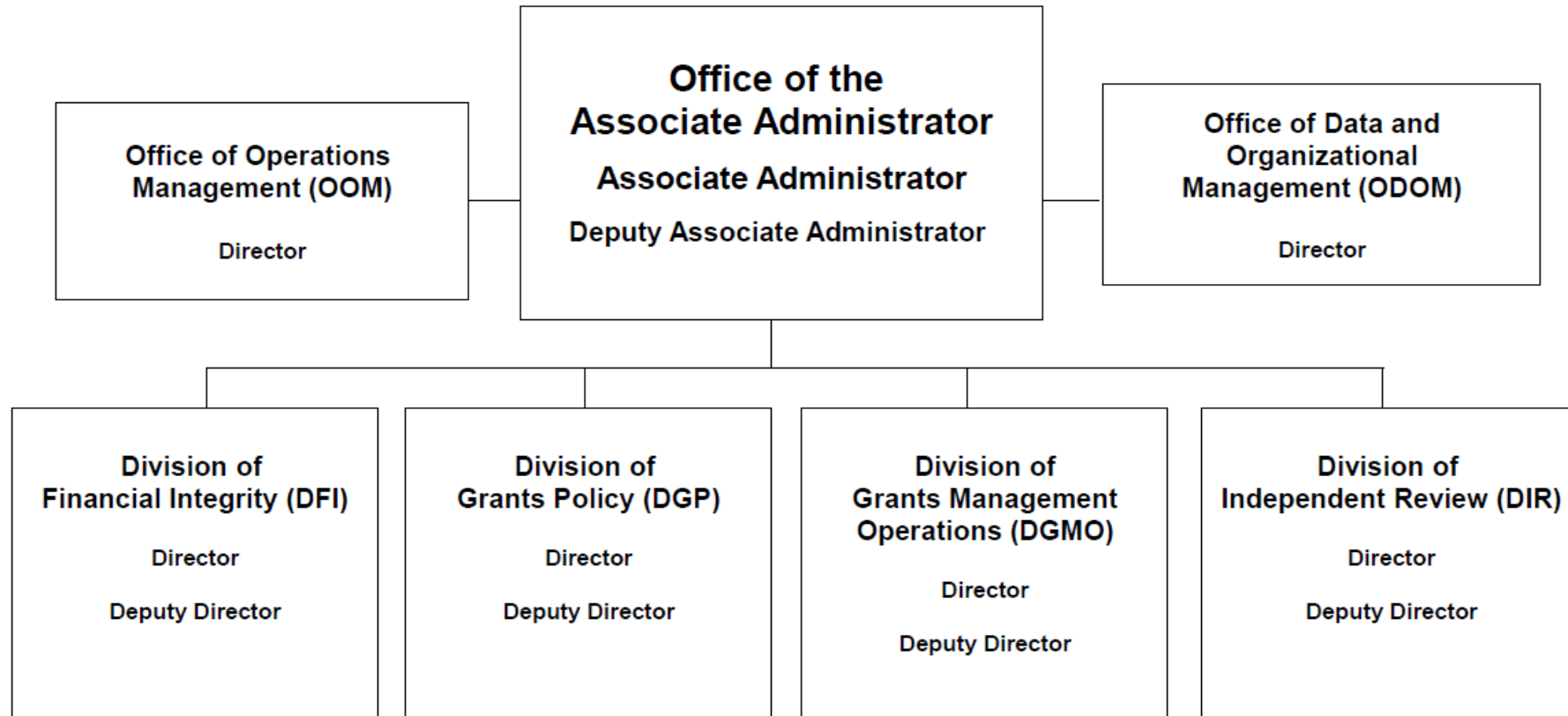
Course Objectives

- Understand the DUNS # Registration process;
- Know the tips/tricks for proper budget submission
- Learn the basics of reporting

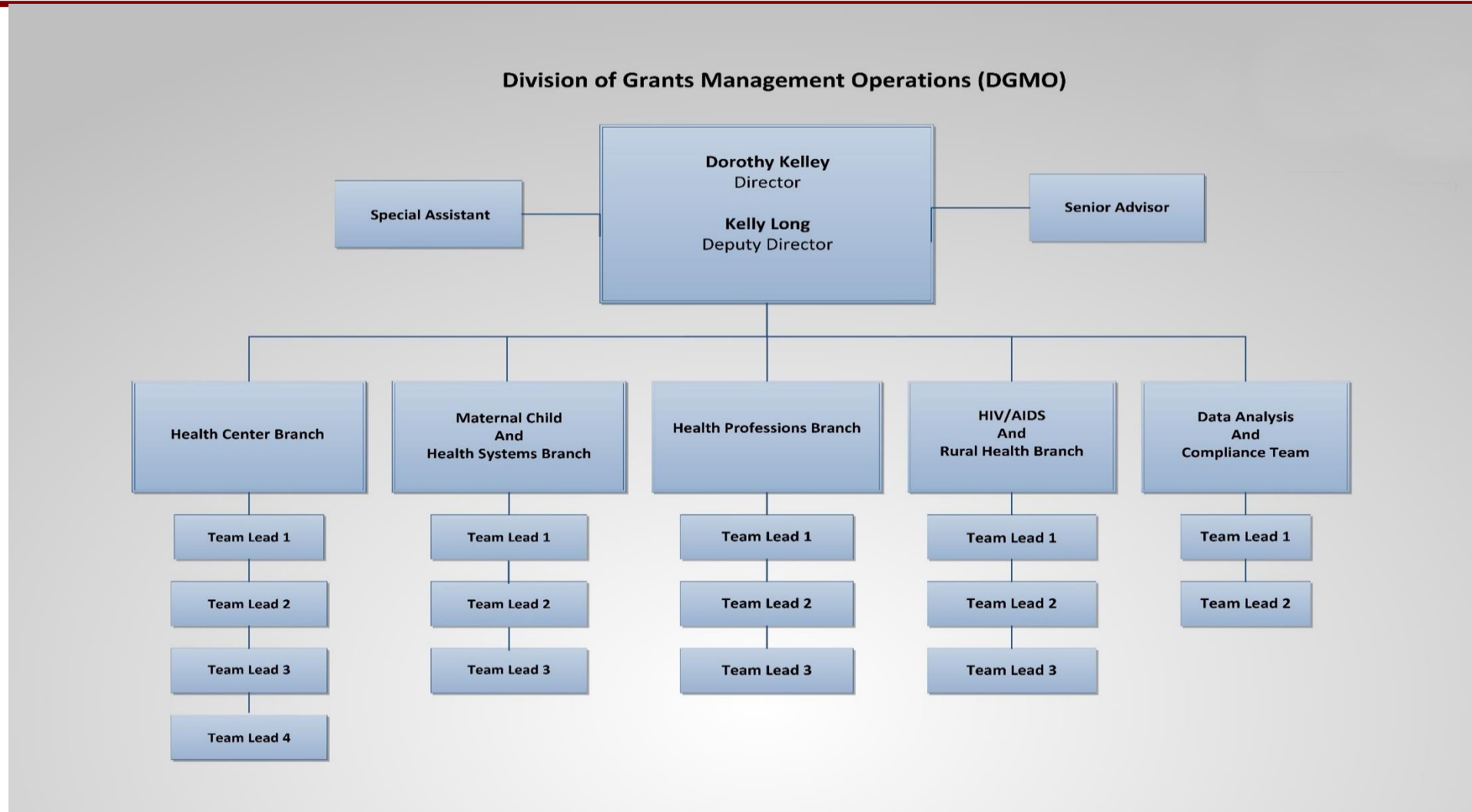
Key Players in Grants/Financial Management

- Project/Program Director (PI)
- Project Officer (PO)
- Grants Management Specialist (GMS)
- Payment Management System (PMS)

Office of Federal Assistance Management (OFAM)



Division of Grants Management Operations (DGMO)



DUNS/SAM/GRANTS.GOV REQUIREMENTS

All 3 Registrations:

- Necessary for applying for a HRSA Funds
- Could take three (3) months
- Process requires:
 - To be started and completed sooner
 - Provide complete and concise required information

DUNS/SAM/GRANTS.GOV REQUIREMENTS

DUNS REGISTRATION

- Required for Government Contractors and Grantees

Process: Takes One Day to complete

- **DUE TO RECENT ISSUES OF FRAUD, ORGANIZATION MUST NOW PREPARE AND SUBMIT:**
 - (1) Go to <http://fedgov.dnb.com/webform/pages/CCRSearch.jsp>
 - (2) Select the physical location of territory of your organization, concisely complete and submit the required basic information
 - (3) Include an Original, Signed, Notarized letter Identifying Entity Administrator associated with the DUNS
 - (4) Expect an email with your DUNS # in the 1 to 3 weeks.
- This process went into effect on March 22, 2018 for new entities and on April 27, 2018 for existing entities.

DUNS/SAM/GRANTS.GOV REQUIREMENTS

SAM REGISTRATION

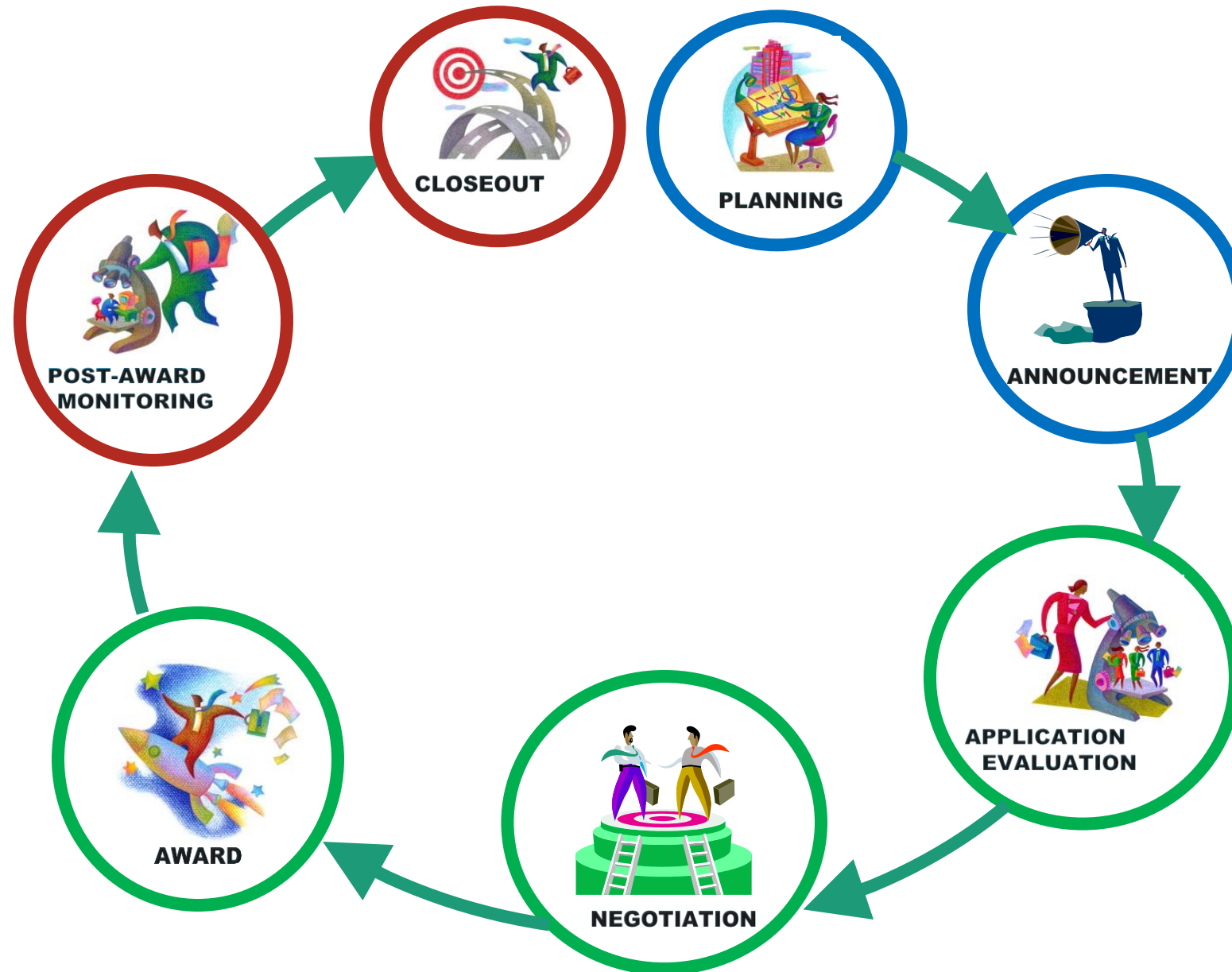
- You must have your DUNS
- Timeframe: Three Days to complete
- If already registered with SAM, ensure SAM registration is Active to avoid rejection of your Grant Application
- Process:
 - (1) Go to SAM at <https://www.sam.gov/portal/public/SAM/>
 - (2) Select Create User Account or Register/Update Entity and complete the form (for about an hour)
 - (3) You will need your DUNS # and other Organization Information, including EIN #, Business Start Date, Congressional District, Physical and Mailing Address
 - (4) Provide Point of Contact (POC) and Marketing Partner ID # (MPIN)
 - (5) Once completed, you should receive an email about your active status

DUNS/SAM/GRANTS.GOV REQUIREMENTS

GRANTS.GOV REGISTRATION

- You must have your DUNS and SAM registrations
- Timeframe: Two – three Weeks to complete
- Submission by the organization's Authorizing Organization Representatives AOR
- Process:
 - (1) Go to Get Registered with Grants.gov at <http://www.grants.gov/web/grants/register.html>
 - (2) Have your organization's DUNS #
 - (3) AOR completes the registration forms and submits to Grants.gov
 - (4) When the registration is approved, AOR will receive the submission confirmation email.
 - (5) Update the registration each year and the Grants.gov Password every 90 days.

HRSA Grants Management Process



Financial and Program Management

Recipient

- **Maintains functional Financial Management System to accurately record, report, and manage the HRSA award**
- **Meets Financial Management Standard and Requirements in Uniform Administrative Requirements, Cost Principles, and Audit Requirements 2 CFR 200**
- **Must Have written Policies and Procedures in place**
 - for determining allowable cost
 - for accounting for program income
- **Non Federal Audits:**
 - Required if expending \$750,000 Federal Funds per year
 - Responsible for defining and providing overall programmatic objectives and support

Reports and Records

- **Monitoring and Reporting Program Performance**
 - Monitoring is the process by which programmatic and business management performance of a grant is continually assessed by the program and grants officials responsible for the award.
- **Financial Reporting**
 - HRSA requires annual submission of the FFR – the FFR reporting requirement on the NoA will include the due date. Although it is reported annually, it is a cumulative report for all expenditures over the document project period.
 - FFR submission is through EHBs and is submitted by the financial review administrator
- **Record keeping and Record Retention**



HRSA
HealthyGrants
WORKSHOP

Q & A

Contact Information

Ardena N. Githara, MNM

Sr. Grants Management Specialist

Email: agithara@hrsa.gov; Phone: 301-443-4903

HIV/AIDS and Rural Health Branch

Web: <https://www.hrsa.gov/about/organization/bureaus>

Twitter: <https://www.twitter.com/HRSAgov>

Facebook: <https://www.facebook.com/HRSAgov>



Connect with HRSA

To learn more about our agency, visit

www.HRSA.gov



Sign up for the HRSA *eNews*

FOLLOW US:



Understanding Grants Management

HRSA Manage Your Grant (HRSA Website)

- HRSA & HHS Grant Policy and Management
- <http://www.hrsa.gov/grants/manage/index.html>

HRSA Electronic Handbook (EHB)

- Must register in EHB to access your grant in the system
- Electronic System for Grant Management & Submitting Reporting Requirements
- HRSA Call Center (1-877-464-4772)

Division of Payment Management (the “bank”)

- Must register in PMS to access your grant funds
- PMS Help Desk 1-877-614-5533
- <http://www.dpm.psc.gov/>
- Online training is available

The System for Award Management (SAM)

- Registration system for entities in order to do business with the federal government
- To keep your SAM registration active, be sure to renew at least once each year
- <https://www.sam.gov/portal/public/SAM/>



Accessing Award Funds

WHO: Financial Reporting Authority (as listed in HRSA Electronic Handbook) should submit an annual electronic **Cash Transaction Report** via the **Payment Management System (PMS)**

WHAT: The Cash Transaction Report identifies cash expenditures against the authorized funds for the grant

WHEN: Must be filed for each **calendar year**. Failure to submit the report may result in the inability to access award funds. For due dates, visit:
[http://www.dpm.psc.gov/grant_recipient/ffr_info/ffr_\(fctr\)_due_dates.aspx](http://www.dpm.psc.gov/grant_recipient/ffr_info/ffr_(fctr)_due_dates.aspx)

MORE INFORMATION:

Go to <http://www.dpm.psc.gov> for additional information

NEED HELP WITH PMS:

Contact the Payment Management System Help Desk for help: 1-877-614-5533



Now That I Have My Award, Can I Shift Federal Funds Around?

- Unless otherwise restricted by the terms and/or conditions of the NoA, recipients are allowed to make post award programmatic and budget revisions *within and between approved budget categories up to 25%* without prior approval from HRSA to accomplish certain unanticipated programmatic changes
- **Note:** No new items of costs, nor new budget categories, may be initiated under this rule **AND** In using this authority, grantees must exercise proper stewardship over Federal funds and ensure all costs charged to the award are **allowable, allocable and reasonable**
- Changes that *exceed* the 25% cap *require prior approval* from HRSA submitted through the Electronic Handbook System (EHB)



Recipient and Any Sub-Recipients Must Have the Following:

- DUNS#
- *Register annually* with SAM
 - Keeping this information current and accurate
 - Recipient must ensure the sub-recipients have not been debarred or suspended (EPLS)
 - Recipient must monitor activities of sub-recipients

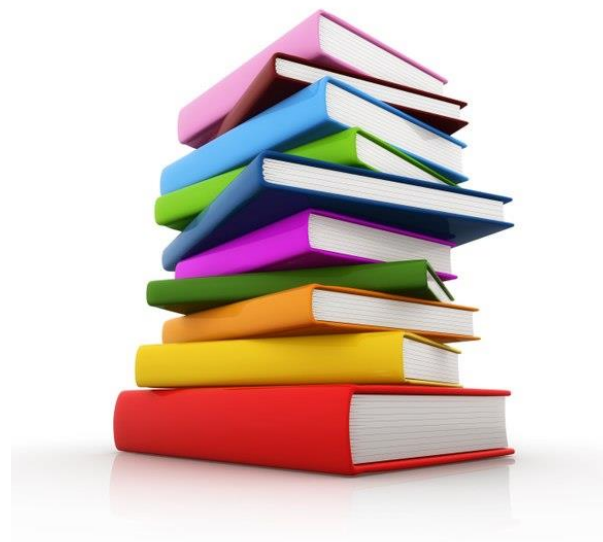


Federal Financial Report (FFR) Reporting Requirements

	Recipient	
	HRSA	Payment Management System (PMS) (this is your “bank”)
Who needs to complete/submit	Financial Reporting Authority (FRA)	Financial Reporting Authority (FRA)
Complete sections:	Questions 10d to 10o (bottom portion)	<ul style="list-style-type: none"> • Questions 10a to 10c
Method of Submission	Submitted through the HRSA Electronic Handbook (EHB)	<ul style="list-style-type: none"> • Submitted through PMS • For more information, please visit: http://www.dpm.psc.gov
Frequency	Annually	Annually
Due Date(s)	See NOA	See http://www.dpm.psc.gov
Need help?	Contact your GMS	Contact your PMS representative



Resources & Information





Rural Health Information Hub (RHIhub)

- One-stop shop for anything rural
- All services are free!
- Electronic Updates, subscribe on the website
- Customized Assistance: 1.800.270.1898; info@ruralhealthinfo.org
- <https://www.ruralhealthinfo.org/>



RHIhub Community Health Gateway

- helps you build effective community health programs, improve services you offer and develop new programs
- <http://www.raconline.org/communityhealth/>



National Rural Health Association (NRHA)

- Annual Policy Brainstorming Sessions
- State Rural Health Association Support
- Rural Medical Educators
- Partner in Rural Hospital Issues Group
- <http://www.ruralhealthweb.org/>



Rural Health Research Gateway

- provides access to publications and projects funded through the federal ORHP
- <http://www.ruralhealthresearch.org>



Rural Policy Research Institute (RUPRI)

- provides unbiased analysis and information on the challenges, needs, and opportunities facing rural America
- <http://www.rupri.org/>



National Organization of State Offices of Rural Health (NOSORH)

- Find your State Office of Rural Health representative
- www.nosorh.org



National Cooperative of Health Networks

- National association of health networks and strategic partners with a mission is to support and strengthen health networks
- <http://www.nchn.org/>



Telehealth Resource Centers

- Provides assistance, education and information to organizations and individuals who are actively providing or interested in providing medical care at a distance
- <http://www.telehealthresourcecenter.org/>



FCC Healthcare Connect Fund

- Supporting Broadband Connectivity to Rural Health Care Providers
- <http://www.fcc.gov/encyclopedia/rural-health-care>



USDA Broadband

- Increasing access to broadband and 21st century telecommunications services
- <http://www.rurdev.usda.gov/RUSTelecomPrograms.html>



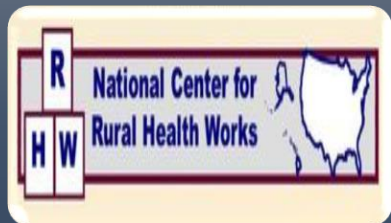
National Center for Frontier Communities

- National advocacy voice for frontier communities across the country with a mission to assure frontier needs and voices are not only heard but that are a key part of solutions
- <http://frontierus.org/>



AgriSafe Network

- The AgriSafe Network is dedicated to supporting AgriSafe health professionals who are prepared to serve the health care needs of farmers
- <http://www.agrisafe.org/>



The National Center for Rural Health Works

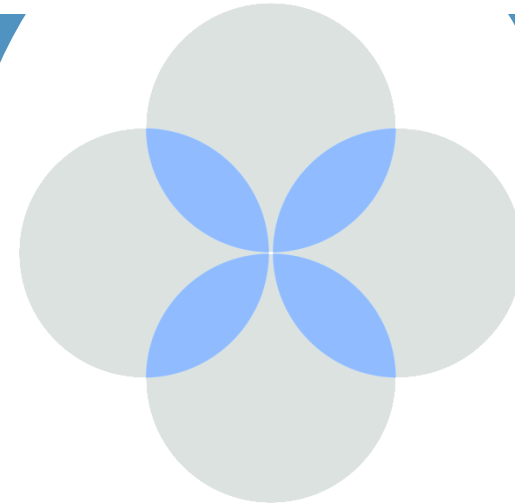
- provides tools and templates by which community residents can evaluate their health systems.
- <http://ruralhealthworks.org/>

Technical Assistance

CRL Consulting




Technical Assistance Team Introduction



Prepared for **FORHP Rural Health Network**
Development Planning Grantee Introduction Webinar
July 19, 2018

Catherine Liemohn, Project Director
cliemohn@crlconsulting.com

Goals

- Introduce you to CRL Consulting and the CRL Technical Assistance Coaching Team
 - Provide insights in the CRL approach to providing technical assistance
 - Provide an overview of the activities and supports during the coming year
 - Provide information on steps for getting started
- 



Shape Tool

What is the focus of your Network Grant?

Mental Health

Telehealth

Substance Use/Addiction

Emergency Medical Services

Childhood Obesity

Network Infrastructure Development

Integrated Services

Care Coordination

Health Information Technology

Alleviating Loss of Services

Workforce Development

Reimbursement/Bundled Payments

CRL Consulting, Inc.

- Woman-owned, small business specializing in healthcare consulting, established in 1997
- Staff of professionals with a combined 130 years of experience
- Think of ourselves as coaches to support your success
- In-depth experience in supporting FORHP grantees:
 - ✓ Strategic planning
 - ✓ Program implementation, evaluation
 - ✓ Network development
 - ✓ Non-profit administration
 - ✓ Sustainability planning

**You cannot create
experience. You
must undergo it.**

Albert Camus



CRL Technical Assistance

- **Personalized:** a Technical Assistance Provider/Coach assigned to you
- **Proactive:** Regularly scheduled calls and potential site visits
- **Responsive:** Reach out to us anytime with any questions or challenges
- **Flexible:** We work with you and your community “where you are”
- **Shared:** Educational and opportunities for interaction to address common needs

**You've
got a
friend.**

James Taylor



We Want to be Helpful

- Working together
 - ✓ Thinking strategically
 - ✓ Supporting you in completing deliverables
 - ✓ Planning for your network sustainability
- Sharing ideas
 - ✓ Topical and timely webinars and web blasts
 - ✓ Grantee Program Meeting
 - ✓ Connecting you with peers
- Providing resources and tools
 - ✓ Templates for deliverables
 - ✓ Instructional videos and tip sheets
 - ✓ Resources available at:
www.crlconsulting.com

**Start somewhere.
Follow it
everywhere.**

Meg Wheatley



Coaching Team



Catherine Liemohn

Project Director / Technical Assistance Coach
cliemohn@crlconsulting.com



Beverly Tyler

Project Manager / Technical Assistance Coach
btyler@crlconsulting.com



Eric Baumgartner, M.D.

Technical Assistance Coach
etbaumgartner@bellsouth.net



Lynne Kernaghan

Technical Assistance Coach
lkernaghan@crlconsulting.com



Karen Wakeford

Technical Assistance Coach
kwakeford@crlconsulting.com

You know more of a
road by having
traveled it than by all
the conjectures and
descriptions in the
world.

William Hazlitt



Meet Your Coach

Eric Baumgartner

- South Dakota State University
- Montana State University
- Grays Harbor Public Health Hospital District 1, WA
- Mountain Valleys Health Centers, CA

Catherine Liemohn

- Granite County Medical Center, MT
- Michigan Rural EMS Network
- Marion Hospital, IN
- Ottawa Regional Hospital, IL
- Thrive Allen County, KS

Karen Wakeford

- Delta Health Alliance, MS
- Huggins Hospital, NH
- Four Corners Health Department, NE
- Healthy Community Coalition, ME
- Bi-State Primary Care Association, NH

Lynne Kernaghan

- Jefferson County, WA
- Kearny County Hospital, KS
- Northwest Iowa Mental Health Center
- St Mary's Health Wagon, VA
- Richland Medical Center, MO

Beverly Tyler

- Missouri Bootheel Regional Consortium
- Northeast Nebraska Public Health
- Purchase Health Department, KY
- Rural Health Works, GA
- Westchester Ellenville Hospital, NY

Let's Get Started

- Introductory calls
- Establishing call schedule
- Technical Assistance Action Plan



Planning Ahead

First Deliverable:

2018 Rural Health Network Development Planning Grantee Directory

Due August 24

Next Webinars:

Understanding Rural Health Networks

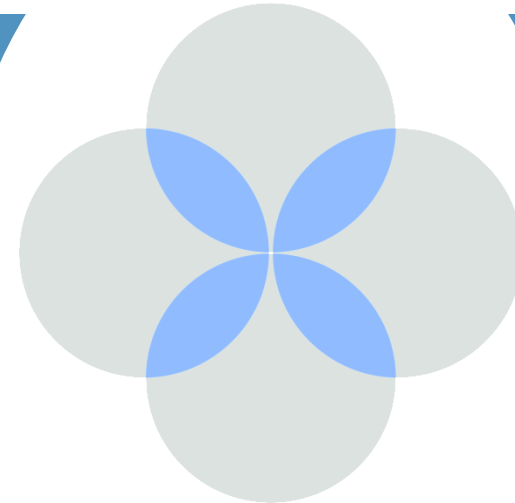
August 15, 2018 3:00 EDT

Sustainable Network Model: Adaptive Networks

September 19, 2018 3:00 EDT



Approach to Technical Assistance



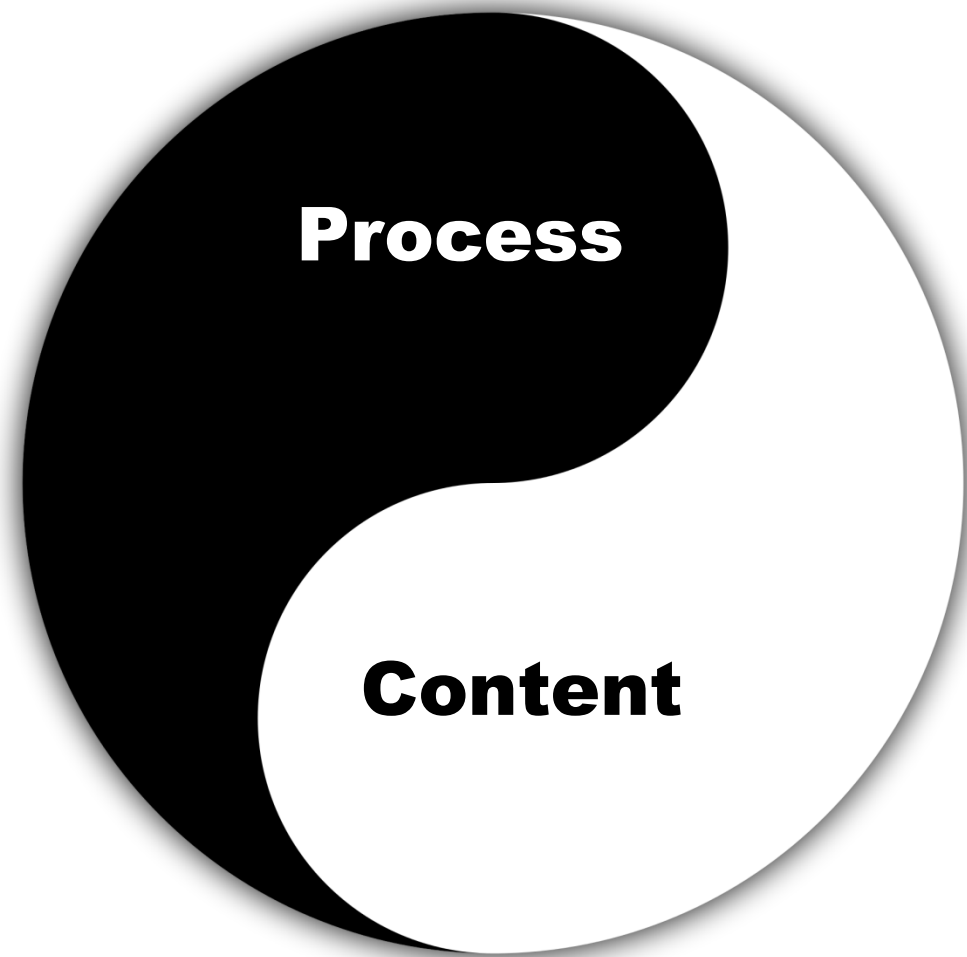
Prepared for **FORHP Rural Health Network
Development Planning Grantee Introduction Webinar**
July 19, 2018

Beverly Tyler, Project Manager
btyler@crlconsulting.com

A large field of blue sad face emojis with one yellow happy face emoji in the center. The text "Planning grantees are different!" is overlaid on the left side of the image.

Planning
grantees
are
different!





Too Many Networks **Fail.**
The Ones that Succeed, **Adapt.**

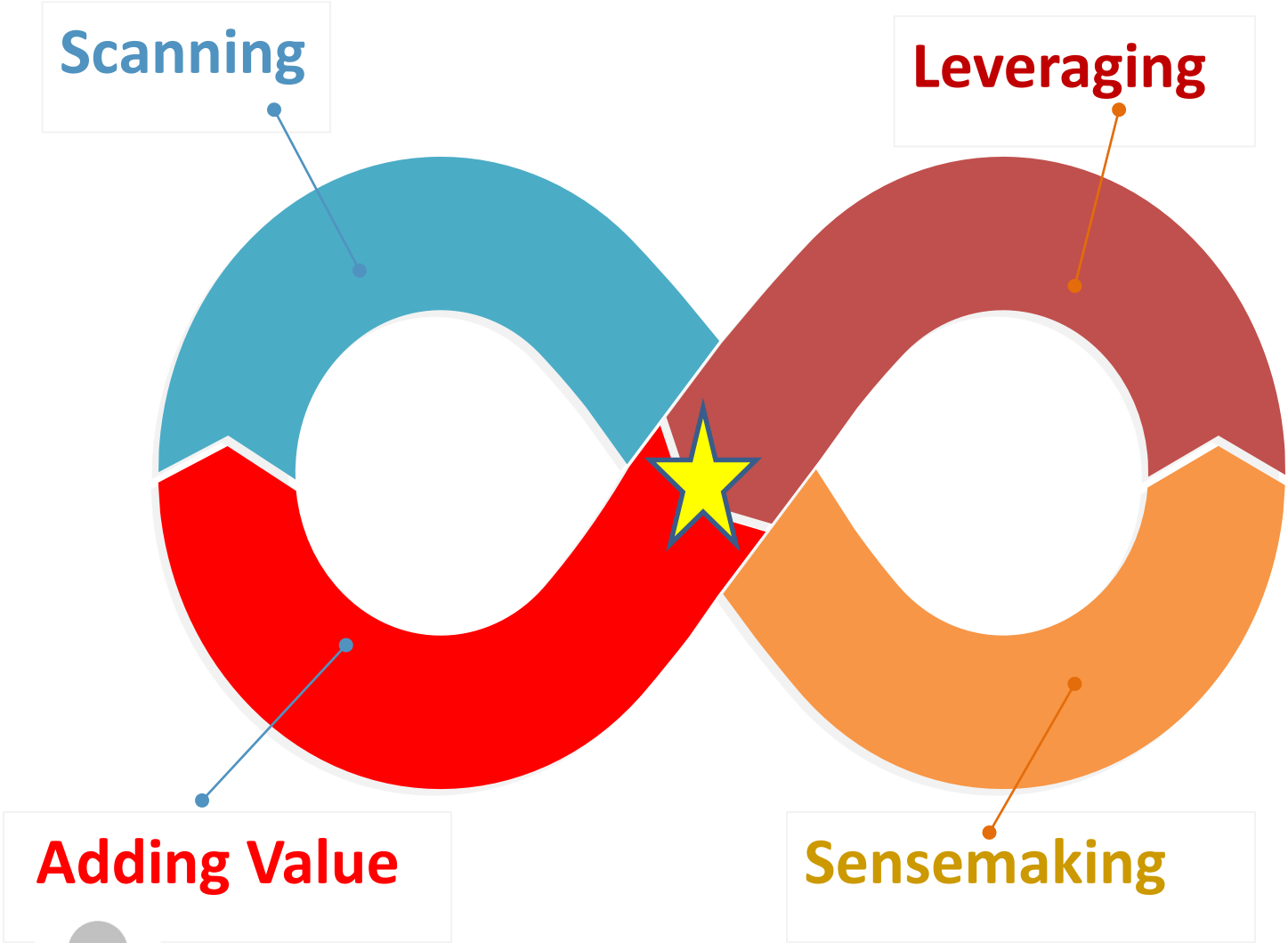
+Build Solid Network Core

+Build Adaptive Capacity



Sustainable Network Model

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You Have a lot to Do in One Year with Multiple Deliverables.

- +Help you see the connections among the deliverables**
- +Help you fulfill your grant requirements efficiently and with a strategic mindset**



CYCLE OF PLANNING ACTIVITIES



The Network Planning Grant Requires a Focus on both Building Your Network and Program Planning

- +Make the distinction between organizational development and program planning**
- +Stress the importance of doing both with an emphasis on organizational development**



CYCLE OF PLANNING ACTIVITIES

Quarter 1: Setting the Stage

July | August | September 2018

Grant Focus

Set up Grant Management account, policies and procedures

Set up Account in Electronic Handbook (EHB)

Resolve grant conditions, as needed

Webinar: *Welcome to the Network Planning Program*
July 19, 2018 @ 3pm ET

Submit Network Planning Grantee Directory information by August 24, 2018

Network Development Focus

Celebrate Award

Review and revise Network partners, as needed

Review and revise Memoranda of Understanding (MOU), as needed

Review Q1 Work Plan with Partners and Revise, as needed

Program Focus

Review and revise program goals, as needed

Technical Assistance

Introductory Technical Assistance Call

Technical Assistance Action Plan

Establish Monthly Call Schedule

Web Blast: *Understanding Rural Health Networks*
August 15, 2018 @ 3pm ET

Webinar: *Sustainable Network Model: Adaptive Networks*
September 19, 2018 @ 3pm ET

Tools, Templates & Resources

Network Planning Grantee Directory Template and Instructions

www.crlconsulting.com/GranteePortal

Yearly Cycle of Planning Activities Video/Overview

www.crlconsulting.com/GranteePortal

Deliverables Schedule

www.crlconsulting.com/GranteePortal

Webinar/Web Blast Schedule

www.crlconsulting.com/GranteePortal

2018 Rural Health Network Planning Grantee Directory available October 15.

www.crlconsulting.com/GranteePortal

Rural Health Info Hub

www.ruralhealthinfo.org

Network Planning Process Overview and Video

www.crlconsulting.com/GranteePortal

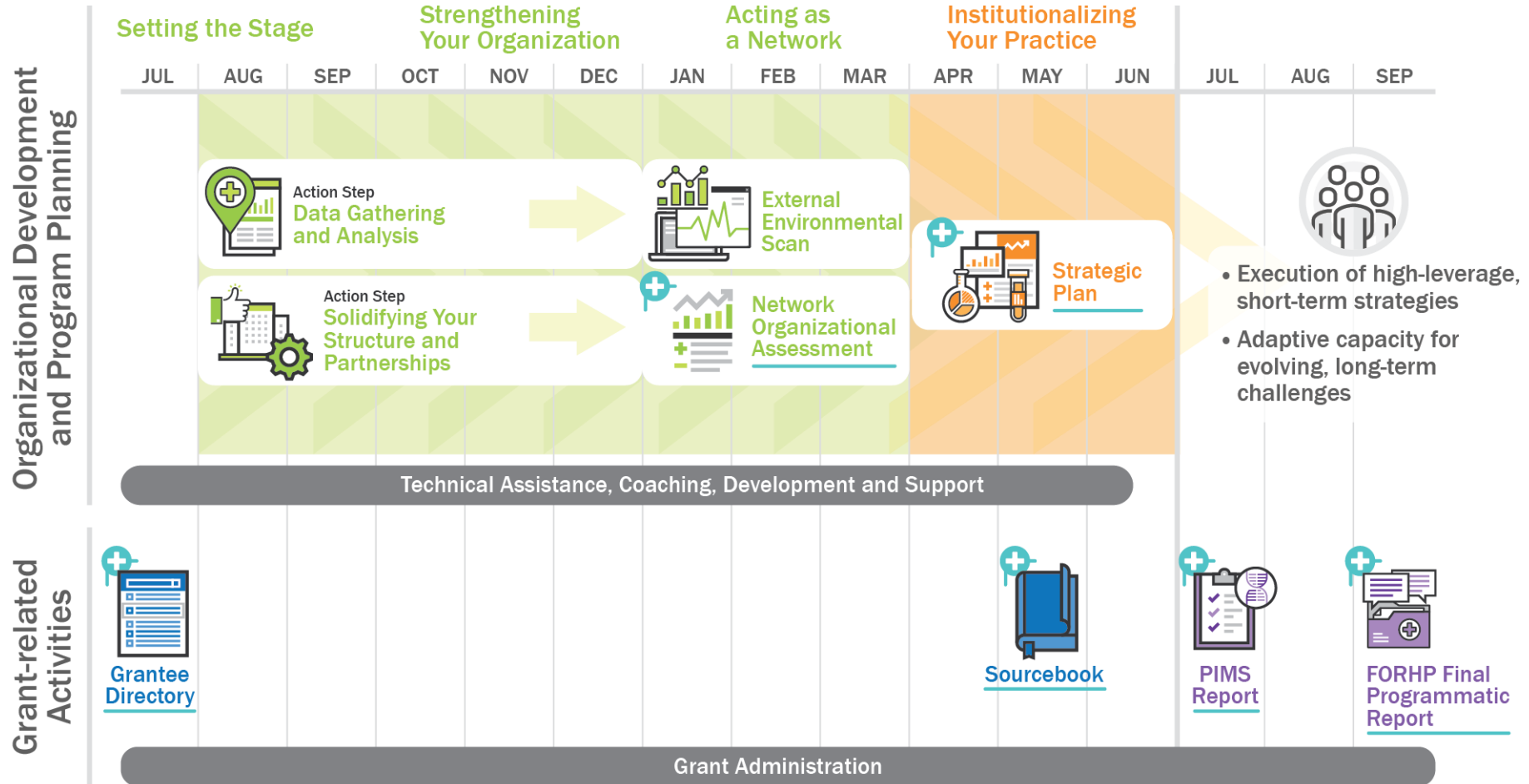


Strategic Planning is Often Static – Focused on an Event; Plans Gather Dust

- +Present strategic planning as an on-going process**
- +Design tools that are evolving and can be used beyond strategic planning**
- +Create assets for the future – maximize their strategic, long-term value**

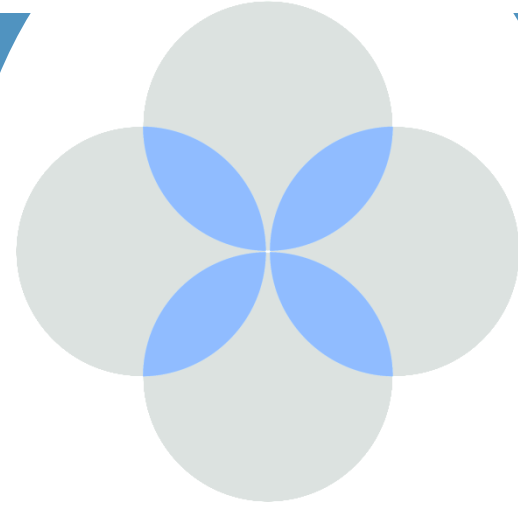


Planning for Sustainable Networks



CRL

Thank you!



CRL  Consulting

Remember...

A Few Start Up “To-Dos”

- ✓ Register for HRSA Electronic Handbook and add this grant to your portfolio (project director, financial reporting administrator and other staff)
- ✓ Register in the Payment Management System (PMS)
- ✓ Submit items listed under grant specific terms/conditions (if applicable)
- ✓ Respond to email from CRL Consulting to set up your first TA Call
- ✓ Review HRSA Award Management Tutorial (web-based)
- ✓ Email your PO any contact updates and/or emails that need to be added to the grantee contact and distribution list
- ✓ First Deliverable: Grantee Directory Due on August 24th
- ✓ Next Webinar: *Understanding Rural Health Network*, August 15th @ 3:00 EDT



And Also Remember...

We are hear to help!

- HRSA Project Officer
- HRSA Grants Management Specialist
- Technical Assistance Provider



Here to help

HRSA Grant Contact Information

Grants Management Specialists

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Ann Maples (Amaples@hrsa.gov / 301-443-2963)

Kelichia Wellons (Kwellons@hrsa.gov / 301-945-9882)

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Program Coordinator/ Project Officer

Sara Afayee (Safayee@hrsa.gov / 301-945-4169)

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Alexa Ofori (Aofori@hrsa.gov / 301-945-3986)

Krista Mastel (KMastel@hrsa.gov / 301-443-0491)

Cassie Phillips (CPhillips1@hrsa.gov / 301-945-3940)



Questions?

